



天倫燃氣  
TIANLUN GAS

## China Tian Lun Gas Holdings Limited

中國天倫燃氣控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock code: 01600)

(股份代號: 01600)

### NOTIFICATION LETTER 通知信函

14 April 2020

Dear Shareholders,

China Tian Lun Gas Holdings Limited (“Company”)

– Notice of publication of (1) Circular dated 14 April 2020 in relation to the Renewal of General Mandates to Issue New Shares and Repurchase Shares, Retirement of Directors and Re-election of Retiring Directors and Notice of Annual General Meeting (“AGM Notice”), (2) AGM Notice, and (3) Proxy Form (collectively “Current Corporate Communications”)

The Company’s Current Corporate Communications (both English and Chinese versions) are available on the Company’s website at [www.tianlungas.com](http://www.tianlungas.com) and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at [www.hkexnews.hk/](http://www.hkexnews.hk/). The printed form(s) of Current Corporate Communications is/are enclosed (if applicable). You may access the Current Corporate Communications by clicking “Investor Relations” on the home page of the Company’s website or by searching under “Listed Company Information” on the website of HKEx. Viewing the above documents requires Adobe® Reader®.

Shareholders who have chosen (or are deemed to have consented) to read the Company’s Corporate Communications<sup>(Note)</sup> published on the Company’s website in place of receiving printed copies thereof may request the printed copy of the Current Corporate Communications. Shareholders for any reason have difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website will upon request in writing promptly be sent the Current Corporate Communications in printed form free of charge. Shareholders who have received either the English or the Chinese version of the Current Corporate Communications may also request a copy in the other language.

If you want to receive printed version(s) of the Current Corporate Communications, please complete the Request Form on the reverse side and send it to the Company c/o the Company’s Hong Kong share registrar, Computershare Hong Kong Investor Services Limited, using the mailing label and need not affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Computershare Hong Kong Investor Services Limited is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. You may also send your request to [tianlungas.com@computershare.com.hk](mailto:tianlungas.com@computershare.com.hk). The Request Form may also be downloaded from the Company’s website at [www.tianlungas.com](http://www.tianlungas.com) by clicking “Investor Relations” on the home page, then selecting “Circular”, or the website of HKEx at [www.hkexnews.hk](http://www.hkexnews.hk).

Please note that you are entitled to change your choice as to the means of receipt (i.e. in printed form or by electronic means through the Company’s website) and/or the language of the Company’s Corporate Communications at any time by reasonable prior notice in writing to the Company c/o the Company’s Hong Kong share registrar or sending a notice to [tianlungas.com@computershare.com.hk](mailto:tianlungas.com@computershare.com.hk).

Should you have any queries relating to this letter, please call the service hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
China Tian Lun Gas Holdings Limited

Note: Corporate Communications include but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

中國天倫燃氣控股有限公司（「本公司」）

– (1) 有關更新發行新股及購回股份之一般授權、董事退任及重選退任董事及股東週年大會通告（「股東週年大會通告」）之日期為二零二零年四月十四日之通函、(2) 股東週年大會通告，以及 (3) 代表委任表格（統稱「是次公司通訊」）之發佈通知

本公司是次公司通訊（英文及中文版本）已於本公司網站 [www.tianlungas.com](http://www.tianlungas.com) 及香港交易及結算所有限公司（「香港交易所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載／隨函附上是次公司通訊之印刷本（如適用）。請在本公司網站主頁按「投資者關係」一項或在香港交易所網站於「上市公司公告」項下搜尋，以接收是次公司通訊。以上文件須使用 Adobe® Reader® 開啟。

凡選擇（或被視為已同意）瀏覽在本公司網站登載之本公司公司通訊<sup>(附註)</sup>以代替收取印刷本之股東，均可要求索取是次公司通訊之印刷本。股東如因任何理由於收取或接收於本公司網站登載之是次公司通訊時遇有困難，可提出書面要求，即可獲免費發送是次公司通訊的印刷本。已收取是次公司通訊英文或中文版之股東，亦可要求索取另一種語言版本之印刷本。

如閣下欲要求索取是次公司通訊之印刷本，請填妥在本函背頁的申請表格，透過本公司股份登記分處香港中央證券登記有限公司（地址為香港灣仔皇后大道東183號合和中心17M樓）寄回本公司，閣下可使用隨附之郵寄標籤而毋須貼上郵票。如非在香港投寄，則請貼上適當的郵票。閣下亦可電郵至 [tianlungas.com@computershare.com.hk](mailto:tianlungas.com@computershare.com.hk) 提出要求。申請表格亦可於本公司網站 [www.tianlungas.com](http://www.tianlungas.com)（請在網站主頁按「投資者關係」一項，再選擇「通函」）或香港交易所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

請注意 閣下有權隨時透過本公司股份登記分處預先給予本公司合理時間的書面通知，或電郵至 [tianlungas.com@computershare.com.hk](mailto:tianlungas.com@computershare.com.hk)，以更改閣下對本公司公司通訊之收取方式（印刷本或透過本公司網站之電子方式）及／或語言版本之選擇。

如閣下對本函件有任何疑問，請於辦公時間內（星期一至星期五（香港公眾假期除外）上午9時正至下午6時正）致電熱線（852）2862 8688查詢。

中國天倫燃氣控股有限公司  
謹啟

二零二零年四月十四日

附註：公司通訊包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。



## Request Form 申請表格

To: China Tian Lun Gas Holdings Limited (the "Company")  
(Stock Code:1600)  
c/o Computershare Hong Kong Investor Services Limited  
Rooms 1712-1716, 17th Floor, Hopewell Centre  
183 Queen's Road East  
Wan Chai, Hong Kong

致：中國天倫燃氣控股有限公司（「公司」）  
(股份代號：1600)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17樓1712-1716室

I/We have already received a printed copy of the Current Corporate Communications in English/Chinese or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website. I/We would like to request the following printed copy(ies) of the Current Corporate Communications:  
本人/吾等已收取是次公司通訊之英文/中文版印刷本或已選擇(或被視為已同意)瀏覽在公司網站登載之是次公司通訊,現要求索取下列所示之是次公司通訊印刷本:

(Please mark "X" in ONLY ONE of the following boxes)  
(請僅在下列其中一個空格內劃上「X」號)

- I/We would like to request a **printed copy in English; OR**  
本人/吾等要求索取一份英文印刷本;或
- I/We would like to request a **printed copy in Chinese; OR**  
本人/吾等要求索取一份中文印刷本;或
- I/We would like to request both the printed **English and Chinese copies.**  
本人/吾等要求索取英文及中文印刷本各一份。

Name of Shareholder:  
股東姓名: \_\_\_\_\_

Contact telephone number:  
聯絡電話號碼: \_\_\_\_\_

Address:  
地址: \_\_\_\_\_

Signature:  
簽名: \_\_\_\_\_

Date:  
日期: \_\_\_\_\_

## Notes 附註:

- Please complete all your details clearly. If no box, or more than one box, is ticked, the Company reserves its right to treat this Request Form as void.  
請閣下清楚填妥所有資料。倘未有在任一個空格或在超過一個空格內劃上「X」號,公司保留權利將本申請表格視為無效。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.  
如屬聯名股東,則本申請表格須由該名於公司股東名冊上排名首位之聯名股東簽署,方為有效。
- Any form with more than one box marked "X", with no box marked "X", with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇,或未有作出選擇,或未有簽署,或填寫不正確,則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑,公司概不接受於本申請表格上書寫之任何其他特定指示。

## Personal Information Collection Statement 收集個人資料聲明:

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
  - Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.  
閣下是自願向公司提供個人資料。若閣下未能提供足夠資料,公司可能無法處理閣下在本表格上所述的指示及/或要求。
  - Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.  
公司可就任何所說明的用途,將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處,及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及記錄用途。
  - You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.  
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17樓1712-1716室)的個人資料私隱主任提出。
- \* Corporate Communication includes but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
\* 公司通訊包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委任代表表格。



## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage is necessary if posted in Hong Kong.

當閣下寄回此表格時,請將郵寄標籤剪貼於信封上。  
如在本港投寄,閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫  
Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

